

# COLUMBUS COUNTRY MARKET THE BIG ONE!

*Thank you for your interest in the Columbus Country Market*

*Effective: February 2024*

## About us:

### Mission:

The Columbus Country Market was formed in 2014 and continues to be run by volunteers today. Our goal is to provide a market for locally produced food items, handcrafts, fresh fruit and vegetable vendors, educational activities, and entertainment.

### Location & Time:

The Columbus Country Market is held on the Colorado County Courthouse Square in downtown Columbus, Texas at 400 Spring Street on the last Saturday of each month from March through November, 9:00 a.m. – 12:00 p.m.

### Produce and Wares:

Vendors must grow and produce good, high-quality products, in keeping with our mission to bring wholesome food/products to our customers. Items obtained from commercial growers are discouraged.



## **Monthly or Annual Vendor Fees:**

**You may choose to pay monthly or a one-time annual fee**

### **Monthly Booth Fee:**

A non-refundable, cash-only monthly booth fee of \$20 is due at check-in the morning of each market for one 10x10 booth space or trailer space.

### **Annual Membership:**

A non-refundable, cash-only annual membership fee of \$135 (for all nine markets) is due before the first market date in March for one 10x10 booth space or trailer space. Annual membership fees will be prorated according to which month a new vendor joins the market.

### **Additional Booth Space:**

An additional 10x10 space may be requested in advance and purchased monthly for \$20, cash only, and non-refundable.

### **Trailers:**

Trailer space is limited on Travis Street and must be reserved. The fees above apply.

**Booth Sharing:** This is not allowed.



## Market Rules:

1. All vendors must submit an updated application each year for approval and be on file as an approved vendor at least two weeks before attending their first market. No applications will be processed and approved on market days. Once your application has been approved, monthly booth fees will need to be paid upon registering the morning of each market attending. For a small discount, you can choose to pay a one-time annual fee, which will cover all nine markets and can be paid at the market.
2. Set up may begin at 5:00 a.m., the morning of each market, and NOT before.
3. All vendors must check in at the information booth starting at 7:45 a.m. The information booth is located next to the Courthouse.
4. Saving space for others, setting up your booth before 5:00 a.m. on the morning of the market and leaving your booth unattended is prohibited.
5. All vendors must be set up and ready by 8:45 a.m.
6. Each month the Columbus Country Market conducts a vendor-only \$100 cash drawing at noon. You must be present to win. To be eligible, you must fill out an entry form at the information booth between 7:45 a.m. and 8:45 a.m.
7. All vendors must supply their own tables, chairs, and/or canopies.
8. All canopies must be secured by weights ONLY. Per the Colorado County Courthouse grounds policy, no stakes are allowed.

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9. A booth space constitutes a 10x10 space and is first come, first served, and can be found on the east side of the Courthouse and along the north and south sidewalks. Booth locations are subject to change. Vendors' booth locations may change month-to-month and vendors are expected to exercise flexibility in the event of relocation.
10. Some vendors with special needs may get permission to set up on Travis Street.
11. All vehicles are to stay off the Courthouse lawn.
12. Selling of goods or wares must be confined to vendor space.
13. All vehicles must be off the circle drive by 8:00 a.m. for sales to begin at 9:00 a.m.
14. Parking for vendors is behind the Colorado County Annex building on Spring Street, or in the parking lot behind the First National Bank on Walnut Street. Handicapped vendors with state-issued handicapped licenses or placards can park closer to the Courthouse Square. Parking in the recommended parking areas away from the Courthouse Square will allow more space for patrons to park – *more patrons, more sales!*
15. Vendors may not break down before the end of the market even in the event the vendor has sold out. Tables, signage, tablecloth, etc. must remain set up in booth space until the end of the market. Vendors must break down promptly at noon. Vehicles are not allowed back in the circle drive until 12:30 p.m.
16. Smoking and vaping is not permitted anywhere on the Courthouse grounds from 7:00 a.m. to 1:00 p.m.

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17. Please deposit all garbage in the containers provided in the Columbus Country Market area. Vendors must completely clean their booth space at the end of the market. Vendors who provide samples or prepared food must provide trash receptacles at their booths. Please dispose properly of any used zip ties.
18. No live animals may be displayed or sold at the Columbus Country Market.
19. All vendors should familiarize themselves with the Texas Cottage Food Law and abide by their requirements. You will find this information at [www.texascottagefoodlaw.com](http://www.texascottagefoodlaw.com) or call the Colorado County Extension Office at (979) 732-2082.
20. The Columbus Country Market is not responsible for product liability, fines, penalties, or sales taxes for individual vendors. The Columbus Country Market accepts no liability for any products sold. Any licenses/permits, etc., required to sell your products at fairs, festivals, or markets are solely the vendor's responsibility.
21. The Columbus Country Market reserves the right to disqualify any vendor who does not comply with the rules of the Columbus Country Market.

*Columbus Country Market*  
*425 Spring Street,*  
*Columbus, Texas 78934*  
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## **Vendor Application Criteria:**

Our emphasis is on quality products offered by each vendor and should meet at least one of the following criteria.

1. Fresh raised, and/or harvested fresh/frozen vegetables, fruits, grains, nuts, meats, eggs, fish, plants, and flowers.
2. Original, fine crafts produced by the vendor.
3. Home/farm canned food products i.e., honey, olive oil, jellies, preserves, wines\*, sauces, baked goods, tamales, egg rolls, and other approved food/drink items.
4. With previous approval, local non-profit, civic organizations, or fundraising projects may be allowed to rent a booth space but must include for sale one or more products from the items listed above (1, 2, or 3).

\*Requires a special permit from TABC



**Vendor Application:**

*Please print all the information and sign the form where indicated.*

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Vendor Type: \_\_\_\_\_ Email: \_\_\_\_\_  
Merchandise or Food Vendor

Facebook/Instagram: \_\_\_\_\_

Website: \_\_\_\_\_ Trailer: YES \_\_\_\_\_ NO \_\_\_\_\_

Mailing Address: \_\_\_\_\_

List **ALL** products to be sold: \_\_\_\_\_

*I hereby certify that all the information contained in this application is correct and that I have read and understood the Columbus Country Market rules and agree to abide by them.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



OFFICE USE ONLY: Annual Membership (\$135) AMOUNT \_\_\_\_\_ DATE \_\_\_\_\_

March \_\_\_\_\_ April \_\_\_\_\_ May \_\_\_\_\_ June \_\_\_\_\_ July \_\_\_\_\_ August \_\_\_\_\_ September \_\_\_\_\_ October \_\_\_\_\_ November \_\_\_\_\_